

Telecommunications Purchasing Arrangements (Contract 2210)

Service Provider Registration of Interest

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1. Introduction

1.1. Purpose

The purpose of this document is to define the minimum requirements for registration to become a supplier on whole of government Telecommunications Purchasing Arrangements (TPA).

The document allows for suppliers to register their interest at any time by completing the Response Schedules contained in this form and submitting the completed information to the Contract Authority via [email](mailto:tpa@finance.nsw.gov.au) [tpa@finance.nsw.gov.au]

1.2. Scope

The scope of this document is to describe the required mandatory evaluation criteria, as a minimum for suppliers to be considered for registration to Contract 2210. This document does not describe further mandatory stages that a supplier must pass through to ultimately become a TPA panel member.

This document includes 3 Key Response Schedules in which the supplier is required to complete in full, including all requested supporting documentation, and return to the Contract Authority.

1.3. Disclaimer

The information and material in this document are general in nature and are intended for your use and information only.

The NSW Department of Finance, Services and Innovation accepts no responsibility for the accuracy or completeness of any material contained in this document and recommends that users exercise their own due diligence with respect to its use.

You may download, store in cache, display, print and copy the information in unaltered form only. You may not transmit, distribute or commercialise the material without the permission of the NSW Department of Finance, Services and Innovation.

Submitting information to this document does not guarantee acceptance to the TPA. The NSW Department of Finance, Services and Innovation wholly reserves the right to admit the supplier upon the periodic TPA panel review, whereby acceptable registered service providers will be contacted to submit for proposal.

2. Service Provider Registration Details

2.1. Mandatory Evaluation Criteria

Suppliers must demonstrate that they meet the following mandatory requirements in respect of the following evaluation criteria:

- Australian Licensed Carrier or Carriage Service Provider
- Australian Based Service Delivery
- Advanced pre-qualified supplier under the ICT Service Scheme

Details of the requirements for these mandatory criteria are set out below.

3. Licensed Carrier or Carriage Service Provider

The Supplier must hold a current Carrier Licence, or be a Carriage Service Provider, under the *Telecommunications Act 1997* (Cth).

3.1. Australian Based Service Delivery

The Supplier (or at least one of its nominated subcontractors) must have service delivery operations (not just sales operations or a field office) in Australia.

3.2. ICT Supplier

As a minimum, the Supplier must be either pre-qualified as an advanced supplier under the ICT Services Scheme (SCM0020) or be in the process of becoming pre-qualified as an advanced supplier under the ICT Services Scheme.

Prior to becoming a panel member, the supplier must be pre-qualified as an advanced supplier under the ICT Services Scheme (SCM0020).

Further details regarding the pre-qualification process for advanced suppliers can be found at <https://www.procurepoint.nsw.gov.au/scm0020>

4. Response Schedules

4.1. Schedule 1: Supplier's details

Please provide the following information and details for your registration of interest. Please limit your response to **3 pages**.

4.1.1. Registration form

The Supplier

Please submit the information specified below.

Full Name of organisation submitting this registration of interest:	
ABN:	
ACN:	
Trading name (if applicable):	
Business Address:	
Website Address:	
Nominated Representative: (Name / Phone / E-mail)	
Alternate Representative (if any): (Name / Phone / E-mail)	
Signature	

4.1.2. Supplier's details

Legal Entity

Please submit the information specified below.

The Supplier is a: (tick the applicable box)	<input type="checkbox"/> Sole Trader <input type="checkbox"/> Joint Venture <input type="checkbox"/> Partnership <input type="checkbox"/> Company <input type="checkbox"/> Other (provide details)
	»

The organisation commenced trading on (date):	<i>Day – Month - Year</i>
Is the Supplier a subsidiary company? If Yes , the name & ABN of the ultimate holding company is:	Yes / No »
Is the Supplier a holding company? If Yes , the names & ABNs of divisions and subsidiaries are:	Yes / No »
If the Supplier is a sole trader or partnership, the names and addresses of all members of the business are:	»

4.1.3. Additional Information

Conflict of interests

Please submit the information specified below.

In lodging a registration of interest, are you aware of any real or perceived conflict of interests (including any relevant relationships) existing, which require your disclosure. If the answer is “Yes”, disclose the conflict of interest.
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4.2. Schedule 2: Mandatory Requirements

Please provide the following information and details to be registered for this required for registration of Interest.

4.2.1. Licenced Carrier or Carriage Service Provider

Please submit the information specified below.

<p>Is the Supplier a Licensed Carrier or Carriage Service Provider under the Commonwealth Telecommunications Act 1997?</p> <p>Submit the information specified below.</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>Licence Number:</p>	»	
<p>Attach evidence as embedded document</p>	»	

4.2.2. Australian Service Delivery

Please submit the information specified below.

<p>Does the Supplier have service delivery operations (not just sales operations or a field office) in Australia</p>	<p>Yes / No</p> <p style="text-align: center;">»</p>
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4.2.3. ICT Services Scheme (SCM0020) Pre-qualification

Please submit the information specified below.

<p>Is the Supplier an advanced prequalified supplier under the ICT Services Scheme</p>	<p>Yes / No</p> <p style="text-align: center;">»</p>
<p>If no, is the Supplier willing to be an advanced prequalified supplier under the ICT Services Scheme</p>	<p>Yes / No</p> <p style="text-align: center;">»</p>
<p>Where the Supplier willing to be an advanced prequalified supplier under the ICT Services Scheme, please provide the receipt number provided by NSW Buy to demonstrate that the registration process has commenced.</p>	<p>Receipt no.</p> <p style="text-align: center;">»</p>

4.3. Schedule 3: Service Tower Registration of Interest

The Supplier hereby applies for selection as a Service Provider for the following service towers and locations.

Service Tower	Location Category		
	Metropolitan	Regional/Rural	Remote
Fixed Data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Internet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Network Applications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile	<input type="checkbox"/>		

4.3.1. Location Categories

All location categories are defined by population areas determined by Australian Bureau of Statistics data, specifically the Australian Standard Geographical Classification (ASGC) Urban Centres and Localities (UC/L). Boundaries have been defined based on Australian Institute of Health and Welfare Rural, Remote and Metropolitan Areas (RRMA) classifications as listed below.

Structure of the Rural, Remote and Metropolitan Areas (RRMA) classification

Zone	Category
Metropolitan zone	M1 Capital cities
	M2 Other metropolitan centres (urban centre population > 100,000)
Rural zone	R1 Large rural centres (urban centre population 25,000-99,999)
	R2 Small rural centres (urban centre population 10,000-24,999)
	R3 Other rural areas (urban centre population < 10,000)
Remote zone	Rem1 Remote centres (urban centre population > 4,999)
	Rem2 Other remote areas (urban centre population < 5,000)

Please contact the [NSW Procurement Service Centre](#) if you have any problems or queries regarding the Telecommunications Purchasing Agreements Supplier Registration Form, or alternatively contact [ICT Category Management](#) directly.

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